

## **CANCELLATION POLICY**

## **Custom Artwork Orders**

A deposit is required up front when orders are placed. Should you decide to cancel your order, please note the following information in regard to deposit refunds:-

- IF ORDER CANCELLED WITHIN 6 MONTHS OF DUE DATE PROVIDED FULL REFUND
- IF ORDER CANCELLED WITHIN 4 MONTHS OF DUE DATE PROVIDED REFUND LESS \$50 ADMINISTRATION FEE
- IF ORDER CANCELLED WITHIN 3 MONTHS OF DUE DATE PROVIDED NO REFUND WILL BE PROVIDED

PLEASE UNDERSTAND, THAT ONCE A DEPOSIT IS MADE, WE SCHEDULE TIME TO MAKE YOUR ORDER. WE HOLD THIS SPOT FOR YOU ON THE BASIS THAT YOU WILL REQUIRE THIS ORDER.

CANCELLATIONS PLACE US IN THE POSITION WHERE WE HAVE HELD THAT TIME FOR YOUR ORDER IN LIEU OF SOMEONE ELSE THAT WE HAVE TOLD WE COULDN'T FIT IT, AND AFFECT OUR WORK SCHEDULES AND SALES.